

**This Admission Form** must be filled in by the applicant and sent to:

*Sandrine Matthieu*

International Mobility Coordination – Exchange Programs

Ecole Polytechnique de Louvain

E-Mail : [epl-exchange@uclouvain.be](mailto:epl-exchange@uclouvain.be)

**before 31<sup>st</sup> May** if the stay at UCLouvain covers the **full academic year or first semester** (September 14 - January 31),

**before 15<sup>th</sup> November** if the stay covers the **second semester** (February 1 - June 30).

**with the following documents:**

1. A photocopy of identity card or passport (properly scanned in pdf format)
2. An ECTS Learning Agreement signed by the student and the academic coordinator of the sending institution
3. An **official** transcript of records of **all** previous years in higher education
4. A language proficiency certificate for French and/or English (see requirements at: <https://uclouvain.be/fr/facultes/epl/english-taught-courses-at-epl.html>)
5. The signed “Regulations and data protection form”

Please do not merge these 6 documents.

They must be in pdf format.

Please rename your documents as follows:

- SURNAME First name\_EPL Admission Form
- SURNAME First name\_IDCard or SURNAME First name\_Passport
- SURNAME First name\_Learning Agreement
- SURNAME First name\_TOR
- SURNAME First name\_English certificate and/or SURNAME First name\_French certificate
- SURNAME First name\_Regulations and data protection form

### **UCLouvain ACCOMMODATION:**

To book an accommodation at UCLouvain, you need to fill in the [UCLouvain On-line accommodation request](#).

Beside UCLouvain accommodations, other channels are available, see <https://uclouvain.be/en/study/accomodation/louvain-la-neuve.html>

This student exchange application form CANNOT be considered as an accommodation booking

Veillez compléter le formulaire en MAJUSCULES et le signer avant de nous le renvoyer  
 Please fill in the form in CAPITAL LETTERS and sign it before returning it to us.

Nom(s) <i>Last Name(s)</i>			Prénom(s) <i>First name(s)</i>				
Sexe <i>Gender</i>	Masculin <i>male</i>	Féminin <i>female</i>	Date de naissance (JJ/MM/AAAA) <i>Date of birth (DD/MM/YYYY)</i>				
Lieu de naissance <i>Place of Birth</i>			Pays de naissance <i>Country of birth</i>				
Nationalité <i>Citizenship</i>			Etat civil <i>Civil status</i>	Célibataire <i>single</i>	marié(e) <i>married</i>	divorcé(e) <i>divorced</i>	veuf(ve) <i>widowed</i>
Courriel <i>E-mail</i>			GSM <i>Mobile number</i>				

**Adresse dans le pays d'origine**
*Home country address*

Rue <i>Street</i>	Nr <i>Number</i>	Bte <i>Apartment</i>	Code postal <i>Zip Code</i>
Ville <i>City</i>	Etat <i>State</i>		
Pays <i>Country</i>	Téléphone <i>Phone number</i>		

**Inscription à l'université d'origine**
*Current enrolment at home institution*
**Nom de l'université d'origine**
*Name of home institution*
**Etudes poursuivies**
*Field of study/programme at home institution*
**Nom de votre coordinateur du programme d'échange**
*Name of exchange coordinator*

Niveau <i>Level</i>	Bachelor <i>Undergraduate</i>	Master <i>Master</i>	Doctorat <i>PhD</i>
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Courriel <i>E-Mail</i>
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**Séjour d'études à l'Université catholique de Louvain**
*Study period at Université catholique de Louvain*

Durée du séjour à l'UCLouvain <i>Duration of stay at UCLouvain</i>	1 <sup>er</sup> quadrimestre <i>1<sup>st</sup> term</i>	2 <sup>ème</sup> quadrimestre <i>2<sup>nd</sup> term</i>	Année académique <i>Academic year</i>
Date d'arrivée (JJ/MM/AAAA) <i>Date of arrival (DD/MM/YYYY)</i>	Date de départ (JJ/MM/AAAA) <i>Date of departure (DD/MM/YYYY)</i>		

**Niveau en langue (échelle CEFR) *Language Proficiency (CEFR scale)***
*Voir / see <https://www.coe.int/en/web/common-european-framework-reference-languages/level-descriptions>*

Français - <i>French</i>	A1	A2	B1	B2	C1	C2
Anglais - <i>English</i>	A1	A2	B1	B2	C1	C2

Je déclare sur l'honneur que les renseignements qui précèdent sont exacts et que je dispose des moyens financiers nécessaires pour couvrir mes frais de séjour et d'études en Belgique et ceux des personnes qui m'accompagnent. Je m'engage à ne pas devoir être pris en charge par l'Université catholique de Louvain, ni par les pouvoirs publics belges.

*I hereby declare that the above information is true and correct and that I have sufficient financial means to cover my living and study expenses, including the cost of people accompanying me. In applying for admission, I declare that I will never depend financially upon the Université catholique de Louvain, nor upon the Belgian authorities.*

Fait à :  
*Done at :*

le  
*on*

Signature de l'étudiant(e) :  
*Student's signature :*

Le présent bulletin dûment complété et signé, accompagné des annexes requises, doit être renvoyé au plus tard pour le 31 mai (1er quadrimestre) ou le 15 novembre (2ème quadrimestre) à l'adresse courriel suivante, sous la forme d'un fichier PDF unique:

*Please return the completed and duly signed form, accompanied by the required appendices, before May 31st (1st term) or November 15th (2nd term) by e-mail as a single PDF file to the following address:*

E-mail: [epl-exchange@uclouvain.be](mailto:epl-exchange@uclouvain.be)

Veuillez joindre les documents suivants avec ce fichier PDF :

*Please join the following documents with this PDF file:*

1. Une photocopie de la carte d'identité ou du passeport (correctement scanné en format pdf).  
*A photocopy of national identity card or passport (properly scanned in pdf format).*
2. La convention d'études ECTS, signée par l'étudiant et le coordinateur académique de l'université d'origine.  
*The ECTS Learning Agreement, signed by the student and the academic coordinator of the home institution.*
3. Un relevé de notes **officiel** de chacune des années d'études universitaires antérieures.  
*An **official** transcript of records including **all** the grades you achieved for each subject of all previous years in higher education.*
4. Le document "Règlement - vie privée" signé  
*The 'University Regulations and Data Protection' signed form.*
5. Un certificat de compétence linguistique pour le français et/ou l'anglais (voir les exigences requises ci-après : <https://uclouvain.be/fr/facultes/epl/english-taught-courses-at-epl.html>)  
*A language proficiency certificate for French and/or English (see requirements at: <https://uclouvain.be/fr/facultes/epl/english-taught-courses-at-epl.html>).*

A son arrivée en Belgique, l'étudiant·e devra se présenter dans sa faculté, muni de sa carte européenne d'assurance maladie ou de la preuve d'une assurance privée.

*Upon arrival in Belgium, the student has to go to the faculty with the European Health Card or the proof of private insurance.*

Ne pas remplir ci-dessous – réservé au responsable académique UCLouvain ou son délégué

*Please do not complete below – reserved for UCLouvain academic coordinator or delegate*

Nom du responsable académique

Type d'échange

Erasmus+

Erasmus Belgica

Autres conventions bilatérales

Autres (spécifiez)

Code université  
d'origine

Inscription à  
l'UCLouvain

Faculté

CP/École

Date

Signature

Academic year 2024-2025

Your academic curriculum - Higher education prior to 2024-2025

Academic Year	Name of institution	Studies pursued	Result / GPA (Grade Point Average)
2019 - 2020			
2020 - 2021			
2021 - 2022			
2022 - 2023			
2023 - 2024			

List of courses currently followed at your home university

<u>Course code</u>	<u>Course title</u>

Academic year 2024-2025

## 2024-2025 Exchange student Registration

Please choose the most relevant field of study (**only ONE** field) at the Ecole Polytechnique de Louvain-la-Neuve (EPL):

- |  |  |
|--|--|
| <input type="checkbox"/> <a href="#">Bachelor in Engineering</a> (in French!)                  | <input type="checkbox"/> <a href="#">Master in Biomedical Engineering</a> (GBIO)             |
| <input type="checkbox"/> <a href="#">Bachelor in Computer Science</a> (in French!)             | <input type="checkbox"/> <a href="#">Master in Chemical and Materials Engineering</a> (KIMA) |
| <input type="checkbox"/> <a href="#">Master in Civil Engineering</a> (GCE)                     | <input type="checkbox"/> <a href="#">Master in Physical engineering</a> (FYAP)               |
| <input type="checkbox"/> <a href="#">Master in Mathematical Engineering</a> (MAP)              | <input type="checkbox"/> <a href="#">Master in Electrical Engineering</a> (ELEC)             |
| <input type="checkbox"/> <a href="#">Master in Data Science Engineering</a> (DATE)             | <input type="checkbox"/> <a href="#">Master in Energy Engineering</a> (NRGY)                 |
| <input type="checkbox"/> <a href="#">Master in Data Science: Information Technology</a> (DATI) | <input type="checkbox"/> <a href="#">Master in Electro-mechanical Engineering</a> (ELME)     |
| <input type="checkbox"/> <a href="#">Master in Computer Science</a> (SINF)                     | <input type="checkbox"/> <a href="#">Master in Mechanical Engineering</a> (MECA)             |
| <input type="checkbox"/> <a href="#">Master in Computer Science and Engineering</a> (INFO)     |  |

Please specify the name of the person to whom your official Transcript of Records should be sent at the end of your exchange:

Last name:  
First name:  
E-mail address:

## Approval of Student Exchange Coordinator at your home University

The undersigned

authorizes

to undertake an exchange study program at UCLouvain-EPL

Signature:

Date (DD/MM/YYYY):

Institutional stamp: