



THE RECTOR

WHEREAS	the Law of May 9, 1989, No. 168;
WHEREAS	Legislative Decree No. 165 of March 30, 2001, as amended;
WHEREAS	the Law of December 30, 2010, No. 240;
WHEREAS	Resolution No. 311 of the Board of Directors dated October 27, 2015, approving the Regulation for Administration, Finance, and Accounting, issued with Rectoral Decree No. 65 of January 13, 2016, and amended with Rectoral Decrees No. 1220 of April 11, 2019, and No. 1160 of April 29, 2021;
WHEREAS	Directorate Decree No. 1435 of March 28, 2013, assigning financial, technical, and administrative budget management to Area Directors, including the formal adoption of acts that commit the administration externally, through autonomous spending powers;
WHEREAS	Resolution No. 408 of the Board of Directors dated December 17, 2024, on the reorganization of university services by processes;
WHEREAS	Directorate Decrees No. 5009 of December 20, 2024, and No. 564 of February 17, 2025, on the reorganization of university services with the related organizational charts;
WHEREAS	Resolution No. 391 of the Board of Directors dated December 17, 2024, approving the University's Single Budget for the 2025 annual forecast authorization;
WHEREAS	Directorate Decree No. 172 of January 28, 2025, on the allocation of the budget for the year 2025, notified with official note No. 11010 of January 28, 2025;
WHEREAS	Directorate Decree No. 5046 of December 31, 2024, whereby, from November 1, 2025, to December 31, 2025, the General Director assumes the role of Interim Director of the Research Services Area;
WHEREAS	the TRUST Code – A Global Code of Conduct for Equitable Research Partnerships 2018, whose adoption among Member States was promoted by the Council of the European Union in the session of September 28, 2021;
WHEREAS	the European Code of Conduct for Research Integrity – Revised Edition 2023, by ALLEA;
WHEREAS	the European Chart of Researchers and the Code of Conduct for the Recruitment of Researchers;



WHEREAS	the Statute of Sapienza, issued with Rectoral Decree No. 3689 of October 29, 2012;
WHEREAS	the Code of Ethics and Conduct of Sapienza University of Rome, issued with Rectoral Decree No. 3430 of November 28, 2022;
WHEREAS	the Regulation of the Ethics Committee for Transdisciplinary Research (CERT), issued with Rectoral Decree No. 1257/2024;
WHEREAS	the Guidelines on Compliance for Research Activities on Dual-Use Topics in Collaborations Outside the European Union, approved with Resolution No. 265/24 by the Academic Senate in the session of November 12, 2024;
WHEREAS	the resolutions of the Academic Senate No. 83 of April 8, 2025, and of the Board of Directors No. 151 of April 17, 2025, approving the proposal for the issuance of the Visiting Professors 2025 calls and the Solidarity Call for Research and Teaching: Visiting Professors
WHEREAS	Resolution No. 114 of the Academic Senate in the session of May 13, 2025;
WHEREAS	the need to proceed with the issuance of the 'Visiting Professors' call for the year 2025;
WHEREAS	the Sapienza Dual Use Panel;
WHEREAS	the favorable opinion expressed by the College of Department Directors in the session of May 12, 2025, recorded in minutes No. 5;
WHEREAS	the budget availability of €198,000.00, based on accounting entry No. 73637/25, approved with Board of Directors Resolution No. 151 of April 17, 2025, under account A.C.13.05.070.030 - Visiting Professors (costs) - relations with structures – fiscal year 2025 – UA S. 001.DRD.ASER.ASI (Office for International Research Planning and Management)

DECREES

The issuance of the 2025 Call for the selection and funding of Visiting Professors for the conduct of joint research and teaching activities.

The Call, attached to this Decree, forms an integral part of it.

The original of this Decree is included in the collection of the Administration's official acts.



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THE RECTOR



Call for the selection of Visiting Professors 2025



TITLE I – GENERAL INFORMATION

ART. 1. *Object*

Sapienza launches a selection process aimed at funding Visiting Professors for the conduct of joint research and teaching activities to be carried out between January 1, 2026, and December 31, 2026.

ART. 2. *Proponents*

1. By “Proponents”, we refer to first- and second-tier Professors, confirmed Researchers, fixed-term Researchers, and RTTs at the closing date of the Sapienza call, who apply aimed at inviting a foreign Visiting Professor for joint research and teaching activities.
2. Proponents may submit only one application.

ART. 3. *Visiting Professor*

1. By “Visiting Professor” we refer to a professor, researcher, or expert with proven scientific qualifications, affiliated with a foreign University, Institution, or Organization.
2. The Visiting Professor is eligible if, in the three years preceding the deadline of the call, they have not resided or carried out their main activity in Italy for more than twelve months, even if non-consecutive.

The Visiting Professor, if retired, is not eligible.

3. The Visiting Professor cannot be simultaneously proposed for the same selection process by another Sapienza professor.

ART. 4. *Hosting Department*

1. By “Hosting Department”, we refer to Department to which the Proponent is affiliated.
- 2 The hosting department must express, through a resolution of its Council prior to the submission of the application, a favorable opinion on hosting the Visiting Professor and granting them, in the event of funding, the status of *Visiting Professor* or *Visiting Researcher*.
3. The hosting department will be responsible, in the event of approval of the application submitted under this selection procedure, for managing the funding, the phases of welcoming the Visiting Professor, and fulfilling the obligations following the visit.



TITLE II – TYPES OF VISITS AND ELIGIBLE CONTRIBUTIONS

ART. 5. *Eligible types of visits*

1. Visits may be submitted for the following types of activities:

- **joint research;**
- **joint teaching.**

The proposed visits may include both types of activities, but at the time of application submission, only one option must be selected based on the primary type of activity for the proposed visit.

2. "The following categories of visits may be proposed:

- **Category A:** visits for periods of 30 days, to be carried out continuously;
- **Category B:** visits for periods of 90 days, to be carried out continuously.

At the time of application submission, the Proponent must select only one option.

3. Category A visits can only be proposed if carried out by Visiting Professors considered *outstanding researchers or professors*, meaning Visiting Professors with an excellent *track record*, preferably holding international recognitions for achievements in the scientific and/or academic field.

4. "The visits must be carried out between January 1, 2026, and December 31, 2026.

ART. 6. *Contributions for Visiting Professors*

1. The contributions for Visiting Professors will be:

- €5,000.00 gross/month for Category A visits;
- €3,000.00 gross/month for Category B visits.

2. The contribution is of an income nature, though not remunerative, and is to be understood as gross of all tax charges provided for by the current legislation in the national territory, including those borne by the employer.

Regarding the tax classification of the payment and the subjective position of the recipient, mandatory social security coverage (INPS) may also apply during the period.

3. The Visiting Professor, who is fiscally resident in countries that are contracting parties to international conventions in force against double taxation, as recognized by Italian national legislation, may request the prior application of such conventions by completing and submitting to the Hosting Department the appropriate declaration issued by the competent tax authority, as provided by the applicable Convention or regulations approved by a specific provision of



the Italian Financial Administration, subject to recognition by the University through the Department.

4. The contribution granted to the Visiting Professor is intended to provide a lump-sum reimbursement of expenses, within the above-mentioned limits, always excluding any remunerative nature.

TITOLO III – SELECTION PROCEDURE

ART. 7. Applications and submission deadlines

1. "The funding application must be submitted by 2:00 PM on July 4, 2025, exclusively through the online procedure available at the following link <https://www.uniroma1.it/it/pagina/bando-professori-visitatori>

2. Applications must be accompanied by:

- the *curriculum vitae* of the proposed scholar
- a description of the research and/or teaching activity to be developed jointly
- a copy of the extract of the resolution by which the Department Council commits to hosting the Visiting Professor and granting them, in case of funding, the status of *visiting professor* or *visiting researcher*.

If the Proponent does not have the material availability of the extract of the Department Council resolution (e.g., if it was issued close to the call's deadline), they may send a copy via email to cooperazionepvs@uniroma1.it no later than seven consecutive calendar days after the call deadline.

3. The resolution must have been adopted before the deadlines mentioned above and must include:

- a) the names of the Proponent and the proposed Visiting Professor;
- b) the category, type, and estimated period of the visit;
- c) the favorable opinion on hosting the Visiting Professor and granting them, in the event of funding, the status of *Visiting Professor* or *Visiting Researcher*;
- d) the department's availability to provide the Visiting Professor with adequate hospitality in terms of space, equipment, and services.

4. Before submitting the application, the proponent must review and be aware of the [University's guidelines on "dual-use" research in collaborations outside the European Union](#).

5. Failure to provide even one of the listed documents will result in exclusion from scientific evaluation by the Commission and from this call.

ART. 8. Causes of exclusion from the selection process



1. Non saranno ritenute ammissibili domande di finanziamento presentate:
 - a) through methods and channels other than those provided for in the article 7;
 - b) beyond the deadline provided for in the article 7;
 - c) by a proposer who does not meet the requirements set forth in the article 2;
 - d) by a proposer who has submitted another application for visiting professors within the framework of this selection process;
 - e) to invite a visiting professor who is retired;
 - f) to invite a visiting professor who has resided or carried out their main activity in Italy for more than twelve months, even non-consecutively, in the three years preceding the application deadline;
 - g) to invite a visiting professor who has been proposed within this selection process by another proposer as well;
 - h) within the framework of the Solidarity Call for Research and Teaching: Visiting Professors (both in reference to the Proponent and the Visiting Professor);
 - i) with resolutions not received within the deadlines and/or not in compliance with the provisions of Article 7 of this call.
2. Applications deemed ineligible pursuant to this article will not be evaluated by the committee.

ART. 9. Selection Committee

1. The applications will be evaluated by an internal Selection Committee appointed by the Magnificent Rector.
2. The Commission will be divided into two evaluation panels (joint research and teaching).
3. The Commission, in a plenary session, will draw up a ranking of proposals deserving of funding for each of the two types and two categories of eligible visits, until the available funds are exhausted.

ART. 10. Evaluation Criteria

1. Applications will be evaluated based on the primary type of activity proposed for the visit.
2. Applications for joint research activities will be evaluated based on the following criteria:

a) Experience and authority of the visiting professor in the relevant scientific field, assessed, when possible, according to international standards related to their publication	From 1 to 5 points
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b) Prestige of the institution of origin of the Visiting Professor	From 1 to 5 points
c) Clarity of the objectives of the joint research and/or teaching activities and expected results	From 1 to 5 points
d) Feasibility of the scientific and/or teaching activity plan to be carried out during the stay	From 1 to 5 points
e) International dimension of the joint research project	From 1 to 5 points
f) Absence of funding received by the proponent and/or the visiting professor within previous University calls for Visiting Professors in the years 2022, 2023, and/or 2024.	From 1 to 5 points No funding received - 5 points Funding received in one of the indicated years - 2 points Funding received in two of the indicated years - 1 point Funding received in all three of the indicated years- 0 points

3. Applications that have received a minimum score of 18/30 will be eligible.

4. Applications for teaching activities will be evaluated based on the following criteria:

a) Experience and authority of the visiting professor in the relevant scientific field, assessed, when possible, according to international standards related to their publication	From 1 to 5 points
b) Prestige of the institution of origin of the Visiting Professor	From 1 to 5 points
c) Feasibility of the teaching activity plan to be carried out during the stay period	From 1 to 5 points
d) Consistency between the academic profile of the proposed	From 1 to 5 points



Visiting Professor and the teaching module they are expected to conduct	
e) International dimension of the visit and implementation of planned teaching activities in foreign-language courses at first and second level, also in collaboration with universities from other countries, which provide for the issuance of joint or dual degrees	From 1 to 5 points
f) Absence of funding received by the proponent and/or the visiting professor within previous University calls for Visiting Professors in the years 2022, 2023, and/or 2024	From 1 to 5 points
	No funding received - 5 points
	Funding received in one of the indicated years - 2 points
	Funding received in two of the indicated years - 1 point
	Funding received in all three of the indicated years- 0 points

5. Applications that have received a minimum score of 18/30 will be eligible.

6. The Evaluation Committee prepares:

- the lists of applications deemed ineligible for funding, following the evaluation, highlighting insufficient scores;
- The ranking of eligible applications for funding in descending order of total score.

7. In the event of a tie in the total score, priority is given to the proposal that has received a higher score in relation to criterion (a). If the tie persists, priority is given to the application with a higher score in relation to criterion (b), and so on, following the numerical order of the technical-scientific merit criteria.

TITLE IV – OBLIGATIONS FOR MANAGING THE CONTRIBUTION

ART. 11. *Obligations prior to the start of the visit*



1. In case of approval of the application, the hosting Department must confirm the start and end dates of the visit by sending an email to cooperazionepvs@uniroma1.it at least 15 days before the arrival of the Visiting Professor.

The Proponent may complete the [form](#) for publishing the profile of the Visiting Professor on the dedicated [page](#) of the Sapienza website.

2. The Department must grant the Visiting Professor, through a Director's Decree, the status of *Visiting Professor* or *Visiting Researcher*, which will be recognized for the entire duration of the activities to be carried out at Sapienza.

3. Upon arrival, the Visiting Professor must demonstrate to the Department that they have appropriate health, accident, and liability insurance coverage. If the professor does not have such coverage, the Department may contact the University Services Area for Facilities-Foundations, Donations, and Insurance Services Sector-Heritage and Sustainability Enhancement Office, Heritage and Sustainability Area (email: assicurazioniateneo@uniroma1.it). The related cost will be deducted from the total granted contribution.

ART. 12. *Obligations regarding the conduct of the visit*

1. The Proponent and the Visiting Professor must carry out joint research and teaching activities in accordance with the objectives and the activity plan described in the proposal approved by the Evaluation Commission.

2. The duration of the visit in days will be as indicated in the proposal approved by the Evaluation Commission and must be carried out exclusively on a continuous basis.

3. Upon arrival, the Department will arrange for the Visiting Professor to sign the "Declaration of compliance with Sapienza Fundamental Values and Principles of Open Science, Ethics, Security for Visiting Professor Call Participation".

4. The Visiting Professor who is unable to carry out the scheduled visit cannot be replaced, as the contribution is nominative.

In such case, the hosting Department must promptly proceed:

- Immediate notification to the Office for International Research Planning and Management, Research Services Area (ASER) at the email address cooperazionepvs@uniroma1.it;
- Prompt return of the received contribution to the Accounting, Finance, and Salaries Area (ARCOFIS).

5. The received contribution will not be cumulative with other funding granted by Sapienza to the Proponent or the hosting Department to support visits of the same Visiting Professor during periods coinciding with the visit approved under this selection procedure.



ART. 13. *Obligations following the completion of the visit*

1. Within 60 days after the end of the visit, the hosting Department must proceed with the reporting by uploading the following documents in the designated [completion form](#):

- a) Scientific report of the activities carried out, signed by the Visiting Professor and the Proponent;
- b) A copy of the Director's Decree granting the Visiting Professor the status of Visiting Professor or Visiting Researcher, specifying the period of stay at Sapienza, including the start and end dates of the visit.;
- c) Financial report related to the disbursement of the contribution.

TITLE V – OTHER PROVISIONS

ART. 14. *Publication*

1. The call and the results of the selection procedure will be published on the University website at the following address: <https://www.uniroma1.it/it/pagina/bando-professori-visitatori>
2. Communications regarding funded applications will be sent to the Proponents, the Visiting Professors, and, for information, to the Directors and RADs of the respective Departments.

ART. 15. *Person in charge of the procedure and references*

1. Pursuant to Article 5 of Law No. 241 of August 7, 1990, the Person in charge of the Procedure for this call is Dr. Daniela Magrini, Sapienza University of Rome, Research Support Area, Scientific Cooperation and Networks Sector, email: cooperazionepvs@uniroma1.it
2. For information on the selection procedure and for administrative issues, you can contact: cooperazionepvs@uniroma1.it
3. For technical issues related to the online procedure, you can contact the 'support' available in the footer of the application page.

ART. 16. *Processing of personal data*

1. The processing of personal data is governed by European Regulation No. 679 of April 27, 2016 – GDPR (General Data Protection Regulation), as well as the applicable national legislation.
2. The personal data provided by candidates in their applications for the selection process are processed exclusively for the purposes of managing this call, both electronically and manually. The provision of such data is mandatory for the assessment of participation requirements; failure to provide them will result in exclusion from the selection process.



3. The legal basis for processing is identified pursuant to Article 6 of Regulation (EU) 679/2016.
4. The information notice is adopted pursuant to Article 13 of Regulation (EU) 679/2016.
5. Candidates are granted the rights set out in Articles 15 and following of the aforementioned EU Regulation 2016/679, in particular, the right to access their personal data (where applicable), the right to request its rectification, deletion (provided this does not conflict with the current regulations on data retention and the need to protect the University and professionals who have processed the data in case of legal disputes), or restriction of processing, as well as the right to object to its processing. Individuals who believe that the processing of their personal data is being carried out in violation of the provisions of the European Regulation have the right to file a complaint with the Data Protection Authority or take legal action in accordance with applicable regulations. Data will be retained (in both paper and digital format) for the time necessary to achieve the aforementioned purposes, in compliance with national and European regulations (EU General Data Protection Regulation).
6. The Data Controller and Data Processing Officer is Dr. Ciro Franco – Head of the Office for International Research Planning and Management. Contact details: email address: ciro.franco@uniroma1.it / PEC protocollosapienza@cert.uniroma1.it
The Data Protection Officer (DPO) can be contacted at the following email address: responsabileprotezionedati@uniroma1.it and pec: rpd@cert.uniroma1.it
6. The possibility of communication and/or transfer of the collected data abroad is excluded.

ART. 17. Submission rule

1. For matters not expressly provided for in this call, the provisions set forth in the regulations cited in the preamble of this decree, as well as the applicable laws in force, shall apply.

THE RECTOR

Annex as an integral part.:

Declaration of Compliance